



March 24, 2020

Good Morning,

The health and safety of our members, business services partners, and staff remains of paramount importance and SIGMA's number one priority. As we navigate this uncertain time, I am writing to let you know that because of the situation involving the coronavirus pandemic—including the shelter in place order in California and the ban on group gatherings, as well as the guidance from the Centers for Disease Control, it is impossible for the SIGMA Spring Conference at the Hotel del Coronado in April to occur. The hotel has already returned individual deposits and canceled rooms inside the block. If you have rooms outside the block or at another hotel, please go through your hotel's cancellation process. The Spring Conference will not be rescheduled. In the near future, the staff and myself will be reaching out to registered attendees concerning the refund process.

It goes without saying that canceling the Spring Conference will have a financial impact on the organization. I want to assure you that SIGMA has taken steps over the past several years to put the association in the best possible position to deal with unforeseen circumstances like this. Additionally, all of SIGMA's staff members are all positioned to work remotely, which has allowed us to seamlessly transition to the new circumstances we all face. You are providing the essential services our country needs right now and we will continue daily to do the work you expect and deserve.

Thank you for your continued participation in SIGMA and for your patience. The involvement of our members is what makes SIGMA so unique and so successful. As a critical infrastructure industry, whether it is in response to a natural disaster or now a pandemic, you are on consistently on the front lines providing fuel, food, and other necessities. As you support the nation, SIGMA is here to support you.

Stay well,

A handwritten signature in black ink that reads "Ryan McNutt". The signature is stylized and includes a long horizontal line extending to the right.

Ryan McNutt, CEO, SIGMA