

**SIGMA 2008**

Spring Convention  
May 18-20



*Hilton Head, SC*

## SIGMA MASTERS SERIES HOTEL RESERVATION REQUEST FORM

Name: \_\_\_\_\_

Company: \_\_\_\_\_

Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

Arrival Date & Time (Please specify AM or PM): \_\_\_\_\_

Departure Date & Time (Please specify AM or PM): \_\_\_\_\_

**Accommodations/Rates:**

**Reservations must be received by Tuesday, April 15, 2008 in order to receive the special group rate. Reservations received after Tuesday, April 15, 2008 will be accepted at the group rate on a space available basis. Children under 18 years of age sharing a room with parents are free. The Westin Hilton Head Resort is a non-smoking hotel. There is a \$12.00 per day Resort Services Charge.**

*(Room types are based on availability. If your preferred room type is not available the hotel will contact you directly.)*

Check desired accommodations:  Island View Single/Double - \$265.00  Ocean View Single/Double - \$295.00

Ocean Front Single/Double - \$325.00  Carolina King (Jr. Suite) - \$450.00

Two Bedroom Villa\* - \$399.00  Three Bedroom Villa\* - \$439.00 (\* Villas do not include housekeeping services)

ADA Room  King  Two Double Beds

One-Night's Advance Deposit Or A Credit Card Is Required To Guarantee The Reservation:

Check enclosed (Payable to the Westin Hilton Head Island Resort)

VISA  American Express  MasterCard  Discover  Diners Club

Credit Card Number \_\_\_\_\_ Exp. Date \_\_\_\_\_ Security Code \_\_\_\_\_

Cardholder Name (as it appears on card) \_\_\_\_\_

Signature \_\_\_\_\_ Date: \_\_\_\_\_

- ▶ Check-in time at the hotel is 4:00 pm. Check-out time is 12:00 pm.
- ▶ No charges will apply if you cancel at least seventy-two (72) hours prior to the arrival. After that time, a one-night's room rate will be charged unless the room is resold.
- ▶ A portion of the room rate may be used to cover meeting related expenses.

### **MAIL OR FAX THIS FORM TO:**

**Westin Hilton Head Island Resort, Two Grasslawn Avenue, Hilton Head, SC 29928**

ATTN: Reservations Department

**Phone: 843-681-4000; Reservations Fax: 843-681-7704**

**Keep a copy for your records!**